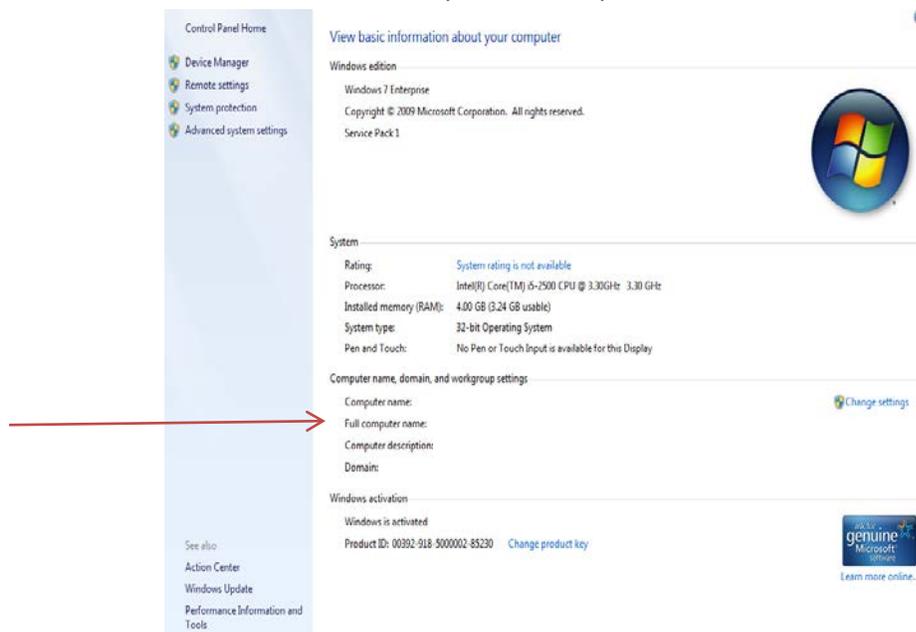


## Remote Desktop (Windows)

- To set up the Remote Desktop, start with the host computer, which in this example is your work computer.
- First, you will need to know the name of your work computer.
  - On your work PC desktop, right click on **“Computer”** and select **“Properties”**.



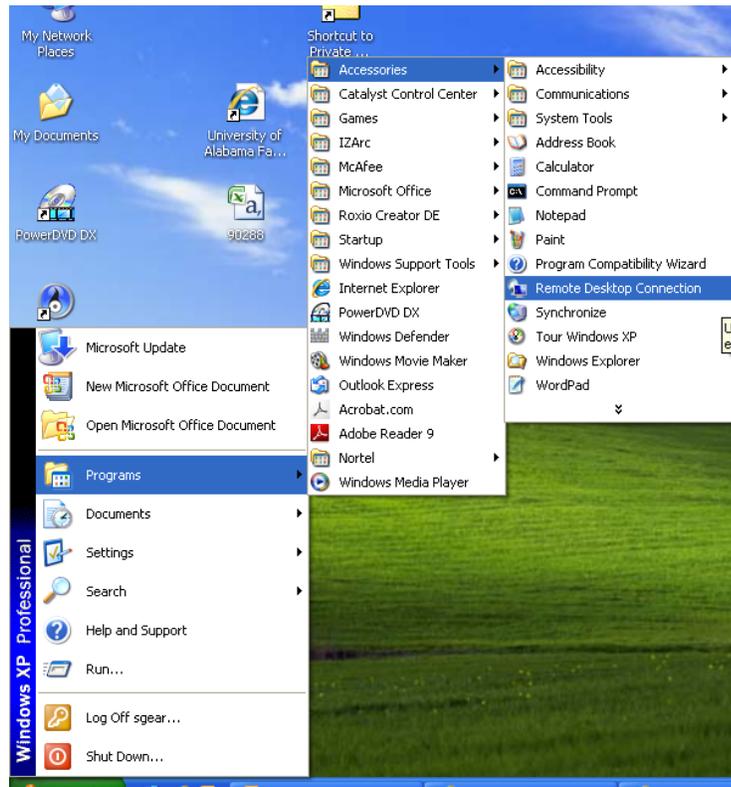
- Locate and write down your full computer name:



- Close the “**Computer**” dialog box.
- Leave your work computer running, log off, but **DO NOT SHUT DOWN!**

➤ Instructions for connecting your home computer to your work computer:

- On your home computer, click “**Start** or ”, click on “**All Programs**” and then click on “**Accessories**”. In the Accessories menu click on “**Remote Desktop Connection**”.



- In the **“Remote Desktop Connection”** dialog box, type the computer name of your work computer, which you wrote down earlier.



- Click **“Connect”**.
  - When the **“Log on to Windows”** dialog box appears, type your username, password, and then click **“Ok”**.
- To end your Remote Desktop session:
- Click **“Start or**